

# Accessibility Support Scenario

A community centre wants to make computers easier for everybody to use. Create a document explaining accessibility features that could help users.

## Type the Following Information

### Accessibility Features

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Accessibility settings help people use computers more easily.

### Voice Typing

Voice typing allows users to speak instead of typing.

### Text Size

Text size settings make words easier to read.

### Screen Readers

Screen readers read text aloud to users.

### High Contrast Mode

High contrast mode improves colour visibility.

### Zoom In and Out

Zoom settings make the screen bigger or smaller.

## Research Tasks

- Find one online image for each accessibility feature.
- Add one extra fact for each accessibility feature.
- Check your spelling and grammar.

## Formatting Tasks

■ Change the title colour.

■ Make all subheadings the same font.

■ Add a page border.

■ Add a page colour.

■ Insert online images.

■ Save your completed document.